



**TRINITY**  
SCHOOL OF MEDICINE

## **Guide to e-mail your AMCAS Application to Trinity School of Medicine**

**Step 1:** Log on to your application account with AMCAS

**Step 2:** Select "Print Application" function from options on the right side of the screen

**Step 3:** PDF version of AMCAS Application Report will appear.

**Step 4:** Move mouse pointer to E-mail icon on left side of screen; click on E-mail icon

**Step 5:** A dialog box will appear asking if you want to e-mail your AMCAS application by sending a link (URL) to the document on the web or send a copy of the entire PDF as an attachment. **Select "Send Copy"**.

Your AMCAS application will be attached to the e-mail as a PDF. E-mail your application to [admissions@trinityschoolofmedicine.org](mailto:admissions@trinityschoolofmedicine.org).